

## JOB INFORMATION

### Detention Officer

Detention Officers are responsible for overseeing and managing the custody of inmates in the Park County Jail.

Detention Officers are required to attend and graduate from a paid, eight week Detention Officer Academy training program in Douglas, Wyoming within one year of being hired. This training has very stringent physical requirements. Pre-Employment Physical Fitness and Psychological tests are Required.

Hours: Full time, rotating shifts, including midnight shifts, weekends, and holidays.

Starting Salary: \$17.52 per hour

Previous Experience may increase this amount.

Shift Differential: When working over the 4 to midnight shift, employees receive an extra 25 cents per hour. When working over the midnight to 8 shift, employees receive an extra 50 cents per hour.

Holiday Pay: Employees are paid 8 hours of pay for each recognized holiday, regardless if they work on the holiday or not. If the employee works on the holiday, they will additionally be paid at one and one half times their normal rate of pay.

#### BENEFITS:

Uniforms: Department provides uniform shirts, trousers, duty belts, and vests.

Sick Leave: 8 hours per month with a total maximum of 720 hours.

Vacation Leave: 4 hours per month for first year of employment. Increases to 8 hours per month in second year of employment and 12 hours per month after 10 years of service.

Wyoming Retirement System: Employer pays 14.12% Employee pays 3.08% of their wages.

Medical Insurance: County currently pays for single or family coverage in full. Coverage currently carries a \$3,000 deductible for individuals and \$6,000 for family. After deductible has been met, prescriptions are \$10.00 for generic brands, \$40 for preferred brands and \$60.00 for non-preferred brands. Optional optical coverage is available for \$10.00/month single, \$25.00/month family.

Employees also have the option of low cost life insurance policies and deferred compensation plans.

### Dispatcher

Dispatchers are responsible for operating the Sheriff's 911 Telephone & Radio Center.

Dispatchers are required to attend and graduate from a paid, two week Dispatcher Academy training program in Douglas, Wyoming within one year of being hired. Pre-Employment testing may be required.

Hours: Full time, rotating shifts, including midnight shifts, weekends, and holidays.

Starting Salary: \$14.91 per hour

Previous experience may increase this amount.

Shift Differential: When working over the 4 to midnight shift, employees receive an extra 25 cents per hour. When working over the midnight to 8 shift, employees receive an extra 50 cents per hour.

Holiday Pay: Employees are paid 8 hours of pay for each recognized holiday, regardless if they work on the holiday or not. If the employee works on the holiday, they will additionally be paid at one and one half times their normal rate of pay.

#### BENEFITS:

Uniforms: Department provides uniform shirts and trousers.

Sick Leave: 8 hours per month with a total maximum of 720 hours..

Vacation Leave: 4 hours per month for first year of employment. Increases to 8 hours per month in second year of employment and 12 hours per month after 10 years of service.

Wyoming Retirement System: Employer pays 11.13%, Employee pays 3.08% of their wages.

Medical Insurance: County currently pays for single or family coverage in full. Coverage currently carries a \$3,000 deductible for individuals and \$6,000 for family. After deductible has been met, prescriptions are \$10.00 for generic brands, \$40 for preferred brands and \$60.00 for non-preferred brands. Optional optical coverage is available for \$10.00/month single, \$25.00/month family.

Employees also have the option of low cost life insurance policies and deferred compensation plans.